



"Working together to Succeed"

Admissions Policy

Written by: Mr S Cook
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ADMISSIONS POLICY

We are a Local Authority school and follow the Buckinghamshire Council Admission Policy as published annually in the Local Authority's Admission Booklet. We advise all parents visit the school before applying to ensure it is the right setting for your child.

ACADEMIC YEAR SEPTEMBER 2025– JULY 2026

Nursery: The Nursery class at Oakridge School caters for children from 2 years old. It has 80 half-day places, 40 places in the morning and 40 in the afternoon. Each session is of 3 hours duration, Monday to Friday during term time. Some 30 hours children will take up two of these places (See below)

Parents may put their child on the waiting list at any point.

If sufficient places are available all registered children will be allocated a place for a September, January or April start.

Rationale:

There are times when Oakridge Nursery has a waiting list for places. This has prompted the need to develop a Nursery admissions policy. Below are the criteria for which we will allocate places in Nursery. It follows a priority order from 1 -10.

Order of Priority:

1. Looked after and previously looked after children.
2. Children with a social worker or vulnerable children (at the discretion of the headteacher)
3. Children of staff members.
4. 2 year olds with a sibling attending Oakridge.
5. 3 year olds with a sibling attending Oakridge.
6. 4 year olds with a sibling attending Oakridge.
7. 2 year olds living within the catchment area of Oakridge School.
8. 3 Year olds living within the catchment area of Oakridge School.
9. 4 Year olds living within the catchment area of Oakridge School.
10. Children who have been identified as eligible for the EYPP grant outside of catchment.

If there are a group of children in one of these categories where we cannot accommodate all of them, the priority will be based on the date on which parents applied for a place at Oakridge Nursery.

If children miss out on a place at nursery, we will inform parents as soon as possible and ask if they would like their child to remain on the waiting list.

If children are accepted into Nursery from outside the School's catchment area, we cannot guarantee the availability of a School place at Reception.

30 Hours Free Childcare

The scheme aims to help families with 3 and/or 4 year olds to start back into work or to extend their working pattern. Currently all 3 and 4 year olds are entitled to 15 hours of free childcare a week. Specific 2 year olds (those with 2 working parents and those on benefits) are entitled to 15 free hours.

Additional Nursery Sessions

No charge can be made for the free 15 hours of government nursery entitlement. This 15 hours entitlement can be taken across a maximum of two settings. However parents can opt to access in excess of their child's 15 hour entitlement. Therefore the governing body makes charges for any provision which extends beyond the 15 hours free entitlement.

Non eligible parents still have the opportunity to apply if the school has a place, however this will incur a cost.

Applying for a place in Reception year group (children who will turn 5 between 01/09/2026 and 31/08/2027)

The school has capacity for 60 full time places per year group (all pupils entering one of our reception classes are entitled to a full time place from the start of the Autumn Term.)

All parents of children who were born between 01/09/2021 and 31/08/2022 **MUST** return their application forms/complete their online application for a place in a RECEPTION class before the deadline of 3pm on 10th January 2026.

Applications can be made on-line from 4th November 2025.

The website for the Admissions and Transport team at Buckinghamshire Council is www.buckinghamshire.gov.uk/admissions

To contact the Admissions and Transport team please visit their website and use the "Contact Us" form – www.buckinghamshire.gov.uk/admissions

Reception place offers will be made on 18th April 2026 through the Local Authority.

All other admissions

Admission applications for Year1 through to Year 6 should be done through the Buckinghamshire Council website. The website for the Admissions and Transport team at Buckinghamshire Council is www.buckinghamshire.gov.uk/admissions

Please visit the school for a tour before applying.